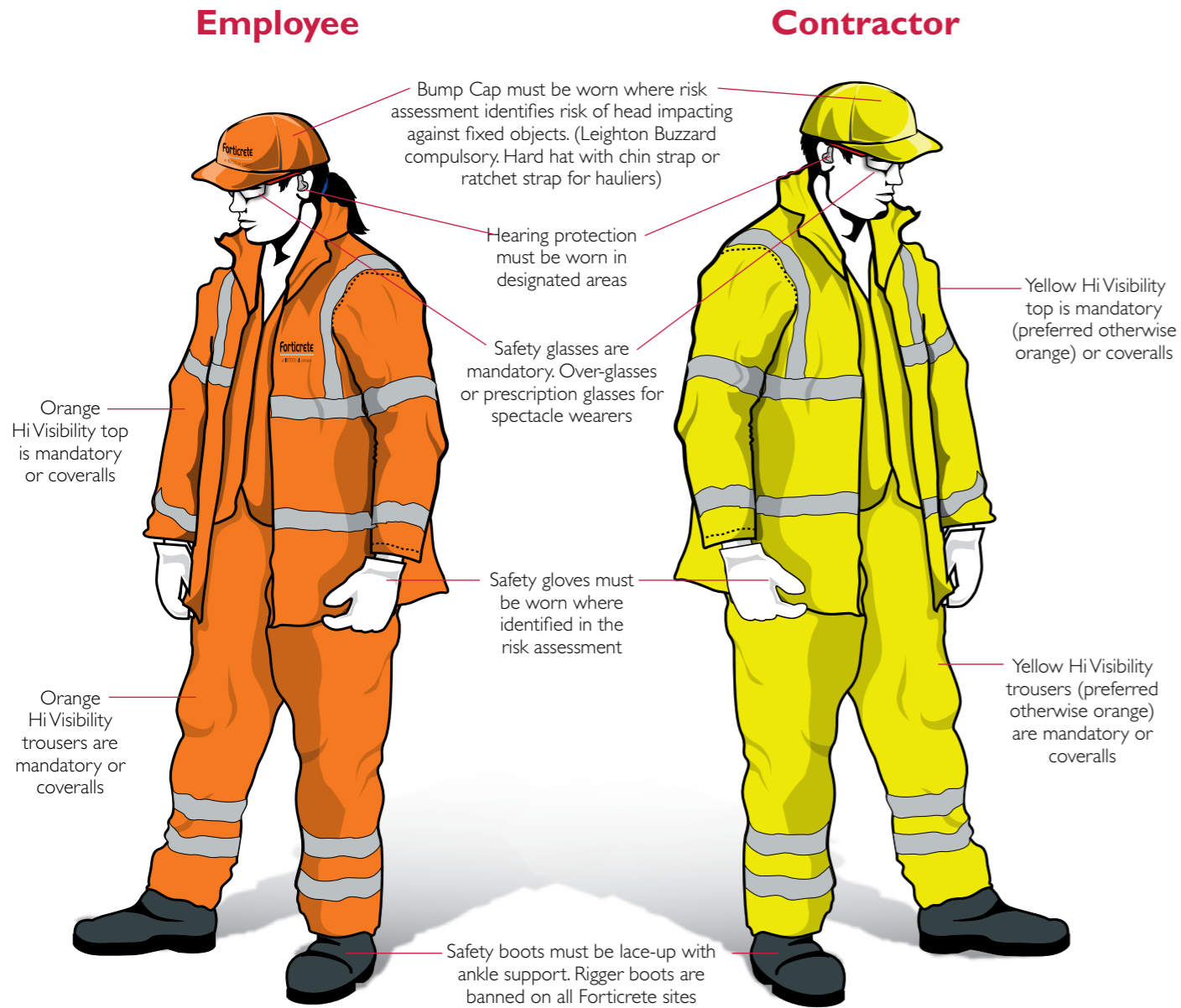


SI2.FI Personal Protective Equipment Specification



Notes

Introduction of mandatory eye protection must be implemented by **end of April 2018**. Full compliance to the above specification is required by **end of October 2018**

Items not conforming currently to the above standards should be changed ON REPLACEMENT (i.e. not currently displaying the Forticrete Logo, incorrect colour, VISTOR printed on rear of garment etc)

In all cases adequate storage areas is required for all PPE.

Each site must clearly define their operational area on site. Operational areas would NOT include parts of the workplace as listed below:

- Pedestrian routes from car parks to locker rooms or offices that are clearly defined and marked including physical segregation from moving vehicles
- Offices
- Laboratories
- Canteens
- Inside mobile plant
- Control rooms

ITEM	SPECIFICATION	APPLICABLE	EXEMPTION	ADDITIONAL GUIDANCE
1. Hard Hats & Bump Caps	Colour: White Hard Hat Standard: BSEN 397 Bump cap standard: BSEN812 no restriction on colour Additional information: Forticrete Logo on front	All Forticrete locations where risk assessment identifies risk of head injury (bump, cut, graze or possible fracture). Leighton Buzzard – the use of bump cap is mandatory in all operational areas. Hard Hat (with ratchets or chin strap fastened) is mandatory for contracted Hauliers.	Where a risk assessment clearly identifies there is no risk of head injury.	Colour of hard hat or bump cap can be changed to meet relevant standards i.e. Green for First Aiders, Yellow for Visitors
2. Overalls	Colour: Orange Standard: Reflective strips to BSEN471 as a minimum. Additional information: Forticrete Logo on front left. PROBAN flame resistant overalls or equivalent standard are required when undertaking hot work.	In all operational areas by all employees and contractors	Contractors overall colours are not restricted but must have reflective strips to BSEN471 as a minimum. Visitors entering operational areas are exempt as long as they are complying with POINT 3 and accompanied by a Forticrete Personnel. Staff entering the area and not conducting any operational task must comply with point 3 but must remain on a designated pedestrian route (clearly marked)	Applicable for all Forticrete staff working in operational areas. If overalls are not worn then a combination of point 3 and 4 are required for employees and contractors working in operational areas. Collect customers arriving to site must be requested to comply with point 2 or 3 and 4 combined. If arrived without the attire must be issued with point 3 and remain in the vehicle whilst loading takes place. All load securing must be conducted under direct supervision.
3. Top Coats, Waistcoats, Waterproofs, Polo T-Shirt	Colour: Orange Standard: Reflective strips to BSEN471 as a minimum. Additional information: Forticrete Logo on front left. MUST be worn if not wearing overalls (point 2)	In operational areas by all employees and contractors including visitors to the site. Employees and contractors working in operational areas must wear with point 4.	Contractors overall colours are not restricted but must have reflective strips to BSEN471 as a minimum. Employees and contractors do not have to wear if complying with point 2.	Convert to orange on replacement but must have hi-visibility strips. Polo shirts could be long or short sleeves. Hi Visibility coat or waist coat provided by the company to visitors must have 'VISITOR' printed on the rear and Forticrete logo on the front left. Purchase on replacement of any existing stocks.
4. Over-trousers	Colour: Orange Standard: Reflective strips to BSEN471 as a minimum. Additional information: Forticrete Logo on front left. MUST be worn if not wearing overalls	Compulsory for employees and contractors working in operational areas unless covered by point 2 (e.g. if not wearing overalls)	Employees and contractors do not have to wear if complying with point 2. Visitors are not expected to wear but MUST comply with point 3 and be accompanied by a Forticrete Personnel.	Employees and contractors working in operational areas must wear with point 3. Hi Visibility shorts may be worn following a risk assessment which identifies no risk of cuts, grazes or thermal injury (heat or cold surface) to legs. Risk Assessment must be documented and approved by the Factory Manager.
5. Boots & Safety footwear	Colour: As per agreement with Group PPE supplier Standard: Steel toe capped to European Standard. Midsole and anti-slip. Additional information: Must be lace up with ankle support. Metatarsal protection on safety boots is mandatory for manual stacking of walling stone products.	In all operational area by Employees, visitors and contractors.	Employees and contractors may be exempt from wearing ankle support boots only if highlighted as an additional hazard by an occupational health advisor.	Rigger Boots are banned from all Forticrete sites. Wellington Boots could be worn for tasks where the risk assessment identifies the need to do so. This must be restricted to the specific task. Wellington Boots must not be worn where the task requires access via the use of a ladder or other work at height equipment.
6. Eye Protection	Colour: N/A Standard: Identified by local risk assessment i.e. the impact resistance Additional information: Prescription glasses are to be made available to employees by the company. Type of eye protection may vary depending on risk i.e. Safety glasses, visor, goggles, welding mask etc	Mandatory in all operational areas (including Laboratories) by all employees, visitors and contractors.	Where a risk assessment clearly identifies there is an increased risk of injury due to restricted vision, e.g. heavy rain, inside vehicles. Must be agreed by Factory Manager.	Tinted glasses may be worn but only outside buildings. Indoor and Outdoor lens is acceptable. Safety glasses are mandatory in Laboratories.
7. Hand Protection	Standard: Identified by local risk assessment i.e. cut resistance Additional information: Gloves sizes vary	In designated areas determined by a risk assessment and by all employees, visitors and contractors.	For specialist activities (special dexterity or grip) exceptions are allowed. Exemption for medical conditions to be approved by Factory Manager and supported by Occupational Health Advisor.	Gloves must be suitable for their task; where there is risk of cuts the resistance should be at the correct level. Other hazards such as handling hot objects will require heat resistance gloves or gauntlets.
8. Hearing	Colour: N/A Standard: Hearing protection is compulsory in designated areas to the correct BSEN standard for the nature of the hazard. Additional information: Hearing protection required must be determined by the sites noise survey.	Mandatory in designated areas clearly stated by risk assessment and signage. Must be worn by all employees, visitors and contractors.	When the source of noise is not operational and the exemption identified in the risk assessment. In non-designated areas.	Consider traffic movements and communication method when selecting the type of hearing protection.
9. Respiratory Protection	Colour: N/A Standard: Hearing & Respiratory protection is compulsory in designated areas to the correct BSEN standard for the nature of the hazard. Additional information: The minimum standard for respiratory mask is FFP3.	Mandatory in designated areas clearly stated by risk assessment and signage where applicable. Must be worn by all employees, visitors and contractors.	In non-designated areas.	Ensure face fit testing is undertaken; the only exemption for a face fit test is if the respiratory system provides positive air pressure. If users have a facial hair then a powered air respirator may need to be issued.

When visiting construction premises external to Forticrete (i.e. another factory, construction sites including visits by Sales Representatives) points 2 (or combination of 3 and 4), 5 and 6 must be worn as a minimum addition to any local rules on the visiting premises.